

PART-TIME EMPLOYMENT OPPORTUNITY

Little Lambs Preschool of First United Methodist Church Director/Teacher

Little Lambs Preschool board is seeking applications for the part-time position of **Preschool Director/Teacher**. This position is responsible for the successful operation of the preschool. The goal is to find a candidate who will lead and create a meaningful preschool curriculum of discovery and exploration for preschoolers and their families.

Required Education and/or Successful Experiences:

- Be at least 21 years of age.
- Have completed high school or its equivalent as determined by the Wisconsin department of public instruction.
- Have at least 80 full days or 120 half days of experience as a teacher or assistant teacher in a licensed child care center or other approved setting.
- Prior to beginning to work as a center director have completed at least one of the following training requirements:
 - Two non-credit department-approved courses in early childhood education and within one year of assuming the position, one course in the Wisconsin Child Care Administrator Credential or its equivalent.
 - Two courses for credit in early childhood education and within one year of assuming the position, one course in the Wisconsin Child Care Administrator Credential or its equivalent.
 - Forty eight credits from an institution of higher education with at least 3 credits in early childhood education and within one year of assuming the position, one course in the Wisconsin Child Care Administrator Credential or its equivalent.
 - A certificate from The Registry indicating the person is on Registry Level 12 or above.
 - A one-year child care diploma from an institution of higher education.
 - An associate degree in early childhood education or child care from an institution of higher education.
 - Child development associate (CDA) credential issued by the council for early childhood professional recognition and within one year of assuming the position, one course in the Wisconsin Child Care Administrator Credential or its equivalent.
 - A bachelor degree from an institution of higher education in early childhood education or child development or a license from the Wisconsin department of public instruction to act as a kindergarten, pre-kindergarten or early childhood (regular or special education) teacher.

Conditions of Employment:

- Beginning date: June 1st. Possibly available for several days in April and May to transition.
- Must sign contract to teach from September – June
- 20-25 hours per week; Monday-Friday
- For a detailed job description, please visit <http://www.nconnect.net/~kjstaus/LL/LLhome.htm>.

Application Process:

- Candidates are asked to submit a cover letter (including teaching philosophy), resume (including school and work history), a letter of recommendation and wage requirements.
- Please mail materials to:
First United Methodist Church
Little Lambs Preschool Board
738 West Monroe Avenue
Hartford, WI 53027
Or email: kjstaus@nconnect.net.

Deadline: To be given first consideration, all application materials are to be **received by March 15, 2009 (or until position is filled)**